AMERICAN ACADEMY OF ADR ATTORNEYS

Rules for Board Certification as a Mediator

Board Certified Mediator

To be considered, a candidate must submit a written application to AAAA (the online application) demonstrating completion of the following requirements.

Education

Each candidate must have completed an approved 40-hour basic mediation course. The course must furnish at least twenty (20) hours of ADR theory, fifteen (15) hours of mediation practice exercises, and two (2) hours of ADR ethics. Candidates must attach information about the program attended, along with a course syllabus.

Mediation Experience

The candidate must have conducted a minimum of twenty-five (25) mediations, listed on the application. To protect the confidentiality of the parties, mediations may be identified by date, location, parties' initials and/or the names of the attorneys involved.

Peer Approval

The candidate must submit a written recommendation from one AAAA Board Certified Mediator, and letters of recommendation from at least three (3) attorneys or participants who were involved in a mediation conducted by the candidate.

Bar Admission

The candidate must submit a letter of good standing from the Supreme Court of the state in which the candidate is admitted to practice law.

Fee

A one-time certification fee of $200 ($50 for those who have already paid the fee to become a Board Certified Arbitrator). Payment is requested after the application is approved.

Board Approval

The AAAA Board will consider the application at its first board meeting following receipt of the complete application, and will then notify the candidate of its decision.

Maintaining Board Certification

To maintain board certification, each Board Certified Mediator must (a) remain in good standing as a lawyer; (b) maintain membership in AAAA; and (c) each year:

- Complete six (6) hours of continuing legal education specific to ADR, and
- Submit proof of having conducted at least three (3) mediations.

Approved Certifying Organization

The Office of Professional Regulation of the Supreme Court of Iowa has approved the American Academy of ADR Attorneys as a certifying organization pursuant to Iowa Rule of Court 32:7.2(c). Members it certifies may designate themselves to be specialists in the practice of alternative dispute resolution.

Recognition

Board certified members are listed in AAAA's Board Certification directory and receive an official credential badge and a commemorative plaque.

How to Apply

Complete the online application at this link and upload your supporting documents there, or email them to the AAAA Administrator. Once your application is approved, you will be sent a payment link.

Questions: Kathie A. CalkinsKeyes, AAAA Administrator · kcalkinskeyes@gmail.com · +1-520-818-8183